

## GOVERNING BODIES IN COMMON

**Chair (alternating):** Dr David Smart, Clinical Chair - North Durham CCG  
Dr Jonathan Smith, Clinical Chair – DDES CCG

**Vice Chair (alternating):** Feisal Jassat, Lay Member Patient and Public Involvement – North Durham CCG  
Andrew Atkin, Governing Body Lay Member – DDES CCG (also a Lay Member of North Durham CCG)

**Terms of reference:**

*North Durham CCG: agreed at Governing Bodies in Common on 17/7/18 to be reviewed in March 2019*

*DDES CCG: agreed at Governing Bodies in Common on 17/7/18 to be reviewed in March 2019*

**Minute Taker:** Margaret Coyle, Executive Assistant – DDES CCG

**Meeting papers:** Margaret Coyle, Executive Assistant – DDES CCG

### Meeting Schedule 2018/2019 (bi-monthly – 3<sup>rd</sup> calendar Tuesday)

(SH) – School Holiday

Date	Time	Venue
<b>2018</b>		
Tuesday 15 May	2.30-4.30	Consett AFC, Belle View Stadium, Delves Lane, Consett DH8 7BF
Tuesday 17 July	2.30-4.30	Main Hall, Spennymoor Town Hall, High Street Spennymoor, DL16 6DG
Tuesday 18 September	2.30-4.30	Durham Indoor Bowling Club, Abbey Road, Pity Me DH1 5GE
Tuesday 20 November	2.30-4.00	The Greenhills Centre, Stephen's Terrace, Wheatley Hill, Durham DH6 3JS
<b>2019</b>		
Tuesday 15 January	2.30-4.30	Chester-le-Street Cricket Club, Ropery Lane, Chester-le-Street Co Durham DH3 3PF
Tuesday 19 March	2.30-4.30	Teesdale Community Resources, Shaw Bank, Staindrop Road Barnard Castle, DL12 8TD

### Members

**DDES GOVERNING BODY MEMBERS**

**Voting members:**

Andrew Atkin, Governing Body Lay Member (**Vice Chair**)

Nicola Bailey, Chief Operating Officer

Sarah Burns, Director of Commissioning

Dr James Carlton, Medical Director

Joseph Chandy, Director of Primary Care

Dr Stewart Findlay, Chief Clinical Officer

Gill Findley, Director of Nursing

Mark Pickering, Chief Finance Officer  
Dr Jonathan Smith, Clinical Chair **(Chair)**  
Dr Ian Spencer, Secondary Care Clinician  
Feisal Jassat, Lay Member - Patient and Public Involvement  
John Whitehouse, Lay Member - Governance and Audit  
1 x DDES Locality Lead – Dr Rush Mudalagiri

**Non-voting members:**

Denise Elliott, Head of Commissioning, Adult and Health Services, Durham County Council  
Amanda Healy, Director of Public Health, Durham County Council  
Chris Shore, Patient Reference Group (PRG) Chair, Sedgefield Locality  
Sue Mole, PRG Chair, Easington Locality  
Angela Seward, PRG Chair, Durham Dales Locality

**Quoracy:**

The meeting will be quorate with the chair and at least one-third of the whole number of members which includes at least one lay member, one member representative and either the Chief Officer, the Chief Operating Officer or Chief Finance Officer present.

If there is a potential conflict of interest where all GPs or other practice representatives could have a material interest in a decision, the governing body will be quorate if more than 50% of the voting members without conflict are present, and the requirement in respect of locality representatives is waived.

Agreed nominated deputies should attend.

**NORTH DURHAM GOVERNING BODY MEMBERS**

**Voting members:**

Andrew Atkin, Governing Body Lay Member  
Nicola Bailey, Chief Operating Officer  
Mike Brierley, Director of Corporate Programmes, Delivery and Operations  
Joseph Chandy, Director of Primary Care Development and Innovation (non-clinical)  
Dr Ian Davidson, Medical Director  
Gill Findley, Director of Nursing, Quality and Development  
Richard Henderson, Chief Finance Officer  
Michael Houghton, Director of Commissioning and Development  
Feisal Jassat, Lay Member – Patient and Public Involvement **(Vice Chair)**  
Dr Neil O'Brien, Clinical Chief Officer  
Dr David Smart, Clinical Chair **(Chair)**  
Dr Ian Spencer, Secondary Care Doctor  
John Whitehouse, Lay Member Governance and Audit  
1 x GP Clinical Lead – Dr Patrick Wright

**Non-voting members:**

Denise Elliott, Head of Commissioning – Adult and Health Services, Durham County Council  
Amanda Healy, Director of Public Health, Durham County Council

**Quoracy:**

No business shall be transacted at the meeting unless at least one-third of the whole number of the Chair and members (including at least one Lay Member and one GP Member and either the Accountable Officer or Chief Finance Officer are present).

If the quorum is lost due to a member or members being disqualified from taking part in a vote or discussion due to a declared interest the Chair of the meeting will determine the action to be taken in accordance with paragraphs 8.4.9 and 8.4.10 of the Constitution.

**Total number of voting members – 20**

**Total number of non-voting members - 5**

**Total number of support staff – 2**

**TOTAL PRESENT: 27**